

Effective Communication 1

English composition (essay)

What is “Great Nepal ! Beautiful Nepal” ?
Japanese Speech Contest Theme

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GOALS FOR THIS LECTURE:

- Understand the basic structure and organization of a 1-page English composition (essay)
- Learn to organize your thoughts on paper
- Learn tips for writing clear and concise paragraphs
- Begin writing an essay of your own

YOUR ESSAY TOPIC

- “Great Nepal ! Beautiful Nepal”
- Write your composition for an Japanese people who don't know the detail of Nepal and has never visited Nepal.

ORGANIZATION OF A 1-PAGE ESSAY

There are 3 parts to a 1-page essay:

1. Introduction

2. Body

3. Conclusion

ORGANIZATION OF A 1-PAGE ESSAY

- Introductory Paragraph
 - Sentence to get the reader's attention
 - General statement or comment about your topic
 - Thesis Statement
- Body Paragraph 1
 - First main idea
 - 2-3 supporting statements for your first main idea
- Body Paragraph 2
 - Second main idea
 - 2-3 Supporting statements for your second main idea
- Body Paragraph 3
 - Third main idea
 - 2-3 supporting statements for your third main idea
- Conclusion Paragraph
 - Restate your thesis statement
 - Conclusion or insights to your topic

ORGANIZE YOUR THOUGHTS

BEFORE WRITING:

- Create an outline to organize your thoughts
 - Think about:
 - You topic – what are you writing about?
 - Your audience – who will be reading your essay?
 - How can you make this an interesting essay for the reader?
 - What is your main focus (your thesis statement)?
- List the 3 main points you would like to state in your essay
 - Remember:
 - Each one of these 3 points will become a separate paragraph in the body of your essay
 - You should be able to write a paragraph about each point

INTRODUCTORY PARAGRAPH

(2-3 Sentences)

Begin with a statement that will get your reader's attention

- Ask a question
- Surprise your reader
- List a descriptive detail about your topic
- List an interesting or surprising fact

Write your thesis statement

THESIS STATEMENT

- Your Thesis Statement...
 - Tells the reader what your essay is about
 - Should be one sentence long
 - Should be specific
 - Should NOT be your first sentence
 - Links together your three main ideas
 - Can be written (or re-written) after you write your essay

BODY PARAGRAPH

(4-8 Sentences)

- Begin each body paragraph with a main idea
- Support your main idea with examples
- Explain or describe your main idea

ORGANIZATION OF A BODY PARAGRAPH

Present a topic sentence that identifies the main idea of this paragraph. Present the first supporting fact and explain how the fact helps support your main idea of this paragraph. Present the second supportive fact and explain how that fact helps support your main idea of this paragraph. Present the third supportive fact and explain how that fact helps support your main idea of this paragraph. After supporting your main idea, write a sentence that concludes this paragraph and leads into the next paragraph.

- The role of each sentence in your body paragraph

WRITING A GOOD PARAGRAPH

Remember:

- All sentences in each paragraph **should be related** to the main idea of that paragraph
- Avoid long sentences
- Be clear and to the point
- Less is sometimes more
- REMEMBER YOUR AUDIENCE!

Conclusion Paragraph

(3-5 Sentences)

- Restate your thesis statement using different words
 - DO NOT repeat the thesis statement word for word
- Write a few conclusion statements that leave the audience thinking about your essay

WRITING A GOOD CONCLUSION

Your Conclusion...

- Should tie together the ideas of your essay
- Should NOT introduce any new ideas
- Should end with an insightful statement or conclusion about your essay

EDIT AND REVISE YOUR ESSAY

- As you revise your essay ask yourself:
 - Is my thesis statement clearly stated?
 - Did I provide support for my thesis statement and main ideas?
 - Are all of my paragraphs linked together?
 - Do my paragraphs follow a logical order?

EDIT AND REVISE YOUR ESSAY

- Did I write sentences that are not related to my thesis statement or main ideas? If so, delete these sentences.
- Is this an interesting essay? Or can I make it more interesting?
- Do I need to re-write my thesis statement or introduction?

YOUR WRITING ASSIGNMENT: “Great Nepal ! Beautiful Nepal”

- Organize your thoughts in an outline:
 - Write a thesis statement
 - List 3 main ideas that support your thesis statement
- Begin writing your essay
 - Introduction paragraph
 - Body Paragraph 1
 - Body Paragraph 2
 - Body Paragraph 3
 - Conclusion